

# City Council Agenda Preview

December 17 , 2013

## ▶ **Presentations**

### ▶ Item 2: Employee Service Awards

- ▶ City Council will present Certificates of Appreciation to various City employees for their years of service (five, ten, fifteen, and twenty year milestones) to the City of Lake Forest.

## ▶ **Consent Calendar**

### ▶ Item 3: Certification of Warrant Register

- ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$1.84 million from November 20 to December 4.

### ▶ Item 4: Waive Reading of Ordinances and Resolutions

- ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.

### ▶ Item 5: Minutes of the November 17 City Council Meeting

### ▶ Item 6: First Amendment to Agreement with Fieldman Rolapp & Associates for Financial Advisory Services

- ▶ City Council will consider amending a contract with Fieldman Rolapp & Associates (FRA) for financial advisory services. FRA would continue to assist the City with long-term financing proposals, Opportunity Study Area (OSA) cash flow analysis and guidance through the debt issuance for OSA public projects.

### ▶ Item 7: November Treasurer's Report

- ▶ The November 2013 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.

### ▶ Item 8: Quarterly Financial Reports – September 30, 2013

- ▶ The quarterly financial reports summarizing revenues and expenditures from July 1 to September 30, 2013 are consistent with FY 2013-14 projections.

### ▶ Item 9: Second Amendment to Agreement for Professional Traffic Engineering Consulting Services

- ▶ City Council will consider extending for 1 year a contract with Harzog & Crabill for professional traffic engineering services which includes staffing the Traffic Engineering Manager position. The Traffic Engineering Manager reviews projects affecting Lake Forest that typically require a traffic study or traffic operation analysis, reviews traffic control plans, addresses community inquiries, and performs field reviews of current traffic or parking conditions.

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## ▶ **Consent Calendar (continue)**

### ▶ **Item 10: Approval of Parcel Map No. 2013-152**

- ▶ Approval of Parcel Map 2013-152 would allow Avalon/Baker Ranch to construct a 430-unit apartment complex known as Avalon Baker Ranch. The 16.3-acre parcel is located adjacent to the intersection of Alton Parkway and Rancho Parkway. The residential apartment will not have any income restrictions and all units would be offered at the prevailing market rate.

### ▶ **Item 11: First Contract Amendment for Graffiti Removal and Steam Cleaning Services**

- ▶ City Council will consider approving an amendment with Bonanza to continue providing on-call graffiti removal on City right-of-way and regular steam cleaning at Etnies Skatepark, Village Pond Park, park gazebos, and the Arbor's structures. Staff intends to return to Council to solicit a Request for Proposals for graffiti removal and steam cleaning services in early 2014.

### ▶ **Item 12: Letter Agreement with Orange County Transportation Authority (OCTA) for Funding Under the Environmental Cleanup Program**

- ▶ City Council will consider approving a letter agreement with OCTA in order to receive \$88,000 in grant funds for an Automatic Retractable Screen Catch Basin Retrofit project. The proposed project will retrofit 50 catch basins throughout the City with automatic retractable screens that would prevent trash, debris, and particles carrying pollutants from entering the storm drain system.

## ▶ **Discussion**

### ▶ **Item 13: Consideration of Traffic Condition Review Alternatives Including a Potential Lake Forest Traffic and Parking Commission**

- ▶ City staff conducted a Traffic Review Survey to obtain information regarding alternative processes used by Orange County cities in reviewing traffic conditions which has resulted in four alternatives: (1) Public Works/Traffic Engineering Staff Review; (2) City Traffic Committee; (3) Planning Commission Review; and (4) City Traffic Commission. The Council will be discussing the findings and the constraints associated with each alternative.

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## ▶ **Discussion (continue)**

- ▶ **Item 14: Reconsideration of Electronic Device Usage Policy and Purchase of iPads for Electronic Agenda Delivery**
  - ▶ City Council will reconsider implementation of a paperless agenda and the purchase of iPads to deliver electronic agendas to those City Council members that wish to utilize them. Council may also adopt or revise an iPad Equipment Use Policy which establishes procedures for the delivery of electronic agendas, distribution and return of the iPad, and identifies acceptable and improper use of the equipment.
- ▶ **Item 15: Request for Appointment – League of California Cities Association of Cities, Association of California Cities, Orange County and/or the Orange County City Selection Committee**
  - ▶ There are no appointments to be made at this time.

## ▶ **Ceremonial**

- ▶ **Item 16: Selection of Mayor and Mayor Pro Tem for the Ensuing Year**
  - ▶ The Council will elect a Mayor and Mayor Pro Tem for the ensuing year beginning January 1, 2014. The Mayor shall serve one year in the appointed office and may not serve in that position again for two years.